

Finance Committee Meeting

September 8, 2025 - Johnsbury Village Hall

In attendance:

Chairman Sylvanus; Committee Members Matt Colby, Kurt Valentin. Kelly Ducak, and Dan Mitchell

Village Staff: Village Administrator Claudett Sofiakis

Meeting Started: 6:00 p.m.

TOPIC	DISCUSSION	NEXT STEPS
Approval of Minutes	Minutes from the August 11, 2025 meeting will be presented for approval at the next meeting.	
Chairman's Report	Chairman Report – Chairman Sylvanus reported on the status of the proposed Hidden Harbor development and the County's determination that any access from Salem Avenue will be limited to right in right out only. The Village board is not agreeable to limiting the access for the residents in Oakland subdivision, therefore the developer has been directed to look at other access alternatives. Chairman Sylvanus further reported that additional TIF discussions have taken place and board members have concurred that they are not agreeable to delaying any tax increment for the Village until after Mr. Oliver has fully recouped his funds. The Board also discussed a request to include fitness facilities, athletic facilities and gymnasiums as permitted uses in the I-1 zoning district.	
Old Business	Revenue and Expense Report – The Committee reviewed the monthly Sales Tax Report and August 2025 Revenue and Expense Report. Village Administrator Claudett Sofiakis addressed questions regarding the report related to the Police Evidence Fund and other miscellaneous line items.	
New Business	Accounting, Payroll and Human Resource Services- Chairman Sylvanus reported that the Village has hired a consulting firm to perform an assessment of the Village's accounting, payroll and human resource services to determine the Village needs for services and to assess current financial conditions. He added that the Village plans to contract for those serves rather than replace the treasurer position. Committee members present expressed support for the idea and discussed the benefits of having experienced and credentialed persons performing the work, which should provide a more streamlined audit experience as well.	

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Adjournment	Committee Member Colby moved to adjourn the meeting. Committee Member Mitchel seconded the motion. All Committee members presented voted aye. The meeting adjourned at 6:22 p.m.	
Next Meeting	The next meeting is scheduled for Monday, October 13, 2025 at 6:00 p.m	